



# St Christopher's Prep

A Brighton College School

## Application for Permission for Absence During Term Time

Permission may legally be given by the Head for up to a maximum of 10 days' leave of absence during any academic year, although parents are asked to think carefully about the advisability of such absence, and the likely impact upon their child's education. Work will not be set during any period of leave of absence.

Please return this form to the school office no less than one week before the date on which the period of absence is due to begin.

I/We request that my/our child/ren

.....(Name/s)

of Form(s) .....be granted leave of absence for .....days.

Reason for absence .....

From..... (start date) until .....(end date)

I/We confirm that this will not cause the total number of days taken during this academic year to exceed 10 working days.

Signed .....(parent)

Signed .....(parent)

### *Office use only*

Approved by .....(Head/Deputy Head)